



**SUMMARY OF NOTES
FOR THE REGULAR MEETING OF THE
LOS ANGELES COUNTY
INFORMATION SYSTEMS COMMISSION**

**L.A. WORLD TRADE CENTER
CHIEF INFORMATION OFFICE
GRAND CONFERENCE ROOM
350 SOUTH FIGUEROA STREET, SUITE 188 - 1ST FLOOR
LOS ANGELES, CALIFORNIA 90071**

Monday, November 2, 2015

3:30 PM

AUDIO FOR ENTIRE MEETING. (15-5277)

Attachments: [AUDIO](#)

Call to Order. (15-5145)

Chair Jonathan Fuhrman called the meeting to order at 3:36 p.m. and noted that a quorum was not established.

Present: Chair Jonathan Fuhrman, Commissioner Alan Cutler,
Commissioner Clark Lee and Commissioner Tom Ross

Excused: Vice Chair Alfred Samulon, Commissioner William Chen,
Commissioner Tony Clemons and Commissioner Henry Huang

I. ADMINISTRATIVE MATTER

1. Approval of the Minutes from the meeting of September 14, 2015 (Continued from the meeting 11/02/15). (15-5138)

In the absence of a quorum, this item was continued to the January 11, 2016 meeting.

Attachments: [SUPPORTING DOCUMENT](#)

2. Receive and File 2016 Meeting Schedule. (15-5146)

In the absence of a quorum, this item was continued to the January 11, 2016 meeting.

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

3. Chairperson's Report for the month of November 2015. (15-5139)

Chair Fuhrman mentioned that Health Services Department has had a series of successful conversions to the Online Real time Centralized Health Information Database (ORCHID).

4. Chief Information Officer's Report for the meeting of November 2015. (15-5141)

Richard Sanchez, Chief Information Officer of the Chief Information Office (CIO), distributed the Monthly CIO Update report for October 2015. He updated the Commission on the following Enterprise Initiatives.

- **Managed Print Service – At the 28th Annual Productivity and Quality Awards ceremony held on October 22, 2015, the Board and the Quality and Productivity Commission selected and presented the Managed Print Services program with a Top 10 Award plaque based on efficiencies and project savings of up to \$9 million dollars.**
- **Office 365 Implementation (O365) – Eric Sasaki, Senior Associate CIO, reported the successful completion on the migration of over 100,000 email boxes to Microsoft's Office 365 cloud email solution. Now all County employees have the same email software program that is stored on Microsoft cloud. Office 365 enables County employees to provision Microsoft email and Office software licenses on up to five devices per employee which would include laptop, home, office and tablets.**
- **Data Center Assessment and Consolidation – Mr. Sanchez reported that the CEO had submitted a memorandum to the Board of Supervisors which recommended proceeding to issue a bid and negotiate a lease agreement to enable the County to co-locate computer room floor space. A study conducted by Gartner, a leading information technology research and advisory company, supported this position and identified potential computer co-location facilities in the area. The project may be completed in 18 months. He is awaiting Board direction on this effort.**

Attachments: [SUPPORTING DOCUMENT](#)

5. Countywide Information Security Program Update Report by Robert Pittman, Chief Information Security Officer of the Chief Information Office. (15-5144)

By Common Consent, there being no objection, the item was continued without discussion to the meeting of January 11, 2016.

III. PRESENTATIONS

6. Update Report by the Department of Public Social Services, on the Implementation of LRS (Leader Replacement System) (Continued from the meeting of May 5, 2014 and November 3, 2014). (14-1877)

Michael Sylvester, Assistant Director of the Bureau of Contract and Technical Services for the Department of Public Social Services, reported that the LEADER Replacement System (LRS) uses Cloud Based Solutions for its data center. The Federal Government requires DPSS to complete a project checklist to ensure the tests are thorough and comprehensive. He also reported that approximately 800 employees completed training for the pilot in seven days because the web-based program was flexible and mobile.

Mr. Sylvester introduced Seth Richman, Project Director for Accenture, who reported the pilot program rolled out at the 11th hour. A smaller version of LRS was disseminated in each office so that the 800 employees have access to the site. On September 29, 2015, the pilot was activated utilizing only 10 to 12% of the 624 million converted records. The users loved the program. It saves steps, more direct access attributed to streamlined portals and the public having access to the self-serve kiosk. The model is tailored to receive faster service in some situation as fast as 20 minutes.

Mr. Sylvester stated the end of the month, data from the first month of the pilot will be processed even though the automated tracking system is not quite stabilized; the old LEADER System did not have consistent views. Penetration testing were also conducted including third party tests.

Chair Fuhrman thanked Mr. Sylvester for his report and looked forward to receiving another update.

No action was taken by the Commission.

Attachments: [SUPPORTING DOCUMENT](#)

7. Update Report by Duane Nguyen, Information Systems Advisory Board (ISAB), on major information technology coordination initiatives within the criminal justice organization (Continued from the meeting of November 3, 2014). (14-4828)

Duane Nguyen, Director of Integration Services of the Information Systems Advisory Board (ISAB), informed the Commission that ISAB is a sub-committee of the Countywide Criminal Justice Coordination Committee. Their mission is to share criminal justice information across internal organizational boundaries and with external agencies. The Proactive Information Exchange (PIX), the Justice Enterprise Integration Broker, is an enterprise service bus that currently exchanges millions of messages between justice agency partners.

ISAB supports various applications and projects which consolidate criminal history from the Consolidate Criminal History Reporting System (CCHRS), aggregate shared criminal data for statistics from the Justice Automated Information Management Statistics (JAIMS), automate information and workflow between agencies from the Electronic Probable Cause Declaration (ePCD) and eSearchWarrant, and schedule person to person videoconferencing. One of the major projects ISAB is working on with LASD is to modernize the Sheriff's Department Countywide Warrant System, in which Phase 1 is targeted for production in the first quarter of 2016.

Chair Fuhrman thanked Mr. Nguyen for his report and looked forward to receiving an update.

No action was taken by the Commission.

Attachments: [SUPPORTING DOCUMENT](#)

IV. MISCELLANEOUS

Matters Not Posted

8. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Commission subsequent to the posting of the agenda. (15-1920)

No matters were posted.

Public Comment

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (15-5142)

No members of the public addressed the Commission.

Adjournment

10. Adjournment for the meeting of November 2, 2015. (15-5143)

The meeting of November 2, 2015 adjourned at 5:40 p.m.